



**Subject: Privacy Notice on the processing of personal data pursuant to Art. 13 of Reg. 2016/679/EU.**

Dear Supplier,

We hereby inform you that our company processes your personal data. This processing is carried out in compliance with the criteria set forth by the European General Data Protection Regulation, Reg. 2016/679/EU (hereinafter **G.D.P.R.**), and any other national legislative text, provision, or authorization from the competent Authority linked to it. According to the aforementioned regulations, processing must be based on principles of correctness, lawfulness, transparency, and the protection of your privacy and rights.

**1) The Data Controller** is company TREBESCHI SPAZZOLE SRL in the person of its legal representative Mrs Trebeschi Paola, having seat in via dell'industria, 2 Cavriana (province of Mantova) phone number +39 (0)376 82345 email [info@trebeschispazzole.it](mailto:info@trebeschispazzole.it)

**2) Purpose of Collection:** Data collected **mandatorily** for the performance of the contract will be collected without the need for your express consent (pursuant to Art. 6.1 letter b), G.D.P.R.) and will be used for the following purposes:

- **a)** Fulfillment of pre-contractual, contractual, tax, or accounting obligations arising from the existing relationship with you; fulfillment of obligations provided for by law, regulation, EU legislation, or Authorities; and for the management of commercial relations to the extent necessary to best perform the requested service.

**3) Methods:** Personal data are processed by the Controller and duly appointed Data Processors for the correct fulfillment of the purposes indicated in point 2) via electronic and digital tools as well as paper archives. This includes the use of security measures designed to guarantee the confidentiality of personal data and to prevent unauthorized access. The Data Controller does not rely solely on automated decision-making processes to achieve the purposes of this notice and does not perform profiling.

**4) Communication:** Personal data may be communicated to duly appointed external parties who perform activities on behalf of the Data Controller, such as, by way of example: accountants, credit institutions, and related external professionals. No communication to non-EU third countries is planned, and no dissemination (e.g., social networks, websites, etc.) is permitted.

**5) Retention:** The Controller will process personal data for the time necessary to fulfill the aforementioned purposes and, in any case, for no longer than **10 years** following the termination of the relationship for the Purposes indicated in point 2 a).

**6) Rights of the Data Subject:** The data subject has the right to request from the Data Controller access to their personal data, as well as its rectification, erasure, or the restriction of processing concerning them. The data subject also has the right to object to processing and the right to data portability. Requests can be made via email, PEC (Certified Email), or registered mail with the subject: "**Request by the data subject,**" specifying the right to be exercised (erasure, rectification, portability, right to be forgotten), together with a valid email/PEC address for the response. The Data Controller, or anyone appointed by them, will satisfy the request within 30 days of receipt. If the response is complex, this period may be extended by an additional 30 days, following timely notification to the data subject. If you wish to assert your rights, you have the right to lodge a complaint with the competent supervisory authority (the Italian Data Protection Authority - **Garante Privacy**), located at Piazza Venezia n. 11, Rome, e-mail: [garante@gpdp.it](mailto:garante@gpdp.it).

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#### ACKNOWLEDGMENT

This information notice is provided to the data subject pursuant to Reg. 2016/679/EU, who hereby declares to have understood the purposes of the processing:

Place and date \_\_\_\_\_

Signature \_\_\_\_\_